

Campus Law Centre
University of Delhi

IMPORTANT NOTICE
OBE Examination Guidelines
LL.B. I/III/V Semester, April 2022

31st March 2022

1. Students must login on <https://obe.uod.ac.in> with your valid credentials to write the examination.

2. OBE Answer Script first page:

On first page, the students shall write the following details (providing any other personal information like email ID, Mobile No and Name of the College will be treated as unfair means and action will be taken as per University rules):

- Date and time of examination (DD/MM/YYYY, Hrs: Min):
- Examination Roll Number:
- Name of the Course.:
- Semester:
- Unique Paper Code (UPC):
- Paper Title:

Please note that these details are not to be written before each question. The page numbers are also to be mentioned at the top of each sheet.

3. Students are strongly advised to submit the scripts on the portal only. **Time for writing the answers is 3 hrs ONLY.** One extra hour is given for the download of the question paper and upload of the answer script collectively on the portal.

4. If submission on the portal gets delayed beyond one hour, student can use the additional one hour to upload the scripts on the portal (that is the 5th hour), but in that case students have to keep the documentary evidence (4-5 snap shots of the delay in uploading). In other words, students will have **(3 hrs for writing answers + 1 hour for downloading question paper and uploading scripts collectively + 1 hour for delayed submission for which documentary evidence needs to be submitted in case of demand by the University).**

For convenience see the below chart-

OBE Portal Timeline

Login Time	Exam Commencement	Exam End	Upload on OBE Portal	Delayed Submission on OBE Portal	Delayed Submission on Email
9.30 AM	10.00 AM	01.00 PM	Till 02.00 PM	From 02.00 PM Till 03.00 PM	After 3.00 PM Till 3.30 PM

5. Delayed Submission on OBE Portal:

In case of poor internet connectivity/any unforeseen technical glitches etc. the student is advised to submit his/her OBE answer script beyond the specific time period with the valid reasons and keep documentary evidences ready with them for its presentation on demand. The maximum time limit for delayed submission is 60 minutes. However all such cases will be examined and accordingly the answer scripts will be sent for evaluation.

6. Delayed Submission on Email:

Email submission should be only under the **extreme emergency situations only if the submission through portal is not possible**. Please remember documentary evidence of non-submission/failed submission/technical glitches along with 4-5 snap shots/screen shot/pictures of failed OBE portal submission at different time to the portal should be preserved by the students for submission of such evidence on demand. Nodal Officers can reject the E- mail submission if reason given is not valid.

E-mails sent by the students before 3 pm (prior to completion of 5 hours) shall not be accepted. Answer script sent through email should be only in PDF format. Attachment of OBE answer script with Google Drive Link or any link will NOT be considered.

7. Dual submissions and partial submissions i.e. both on OBE Portal and Email will not be accepted.

8. The students will NOT receive a confirmation/acknowledgement email in case they have submitted their OBE answer scripts through email.

9. Prefer OBE portal submission rather than email to avoid complex procedures of evaluation associated with it. **Results of answer scripts submitted by Email may get delayed due to verification process as it happened during December 2020, March 2021 and June 2021 OBE Examinations.** No request will be entertained by the Nodal Officers for early result declaration after email submission.

10. **PwBD Students** should try to submit scripts on the portal as per guidelines issued. If not able to do so, kindly send the submission to the concerned Nodal Officers on their dedicated email Ids.

Ist semester - obe4@clc.du.ac.in

3rd Semester - obe2@clc.du.ac.in

5th Semester - obe3@clc.du.ac.in

PwBD students also need to submit OBE answer scripts on the OBE portal. Email submission by PwBD students (till 4.30 pm) to the concerned Nodal Officer should be only under the extreme emergency situations only if the submission through OBE portal is not possible. In such a situation, they may submit their answer scripts in PDF only at the dedicated email of the respective semester.

11. Ensure that you are accessing the OBE portal in a good network area at your place to avoid chaos on the day of your exam.

12. All the students are advised not to use any unfair means while writing the exams, they must be extremely careful in writing exams as a fool proof system is in place to detect copying/use of unfair means in the examination. So be careful.

13. Email submission results may be delayed.

Students are advised to read the above-mentioned instructions carefully and refrain from posing queries related to the instructions reiterated above.

(PLEASE NOTE THAT THE AFORESAID GUIDELINES WILL BE SUBJECT TO ANY GUIDELINES ISSUED BY THE EXAMINATION BRANCH OF UNIVERSITY OF DELHI.)

Best wishes to the Students for their Examinations.