

Campus Law Centre

University of Delhi

IMPORTANT NOTICE REGARDING OPEN BOOK EXAMINATION

JUNE 2021

On the basis of queries received from the students the following points are being reiterated:

OBE Portal Timeline

<u>Login Time</u>	<u>Exam Commencement</u>	<u>Exam End</u>	<u>Upload on OBE Portal</u>	<u>Delayed Submission on OBE Portal</u>	<u>Delayed Submission on Email</u>
9.30 AM	10.00 AM	01.00 PM	Till 02.00 PM	From 02.01 PM Till 03.00 PM	After 3.00 PM Till 3.30 PM

*Separate notice is available on CLC website for PwBD students.

Delayed Submission on OBE Portal :

1. In case of poor internet connectivity/any unforeseen technical glitches etc. the student is advised to submit his/her OBE answer script beyond the specific time period with the documentary evidences. The maximum time limit for delayed submission is 60 minutes. **However all such cases will be examined by the Review Committee and all such answer sheets shall be evaluated based on the decision of the Review Committee.**

Delayed Submission on Email:

2. **Email submission should be only under the extreme emergency situations only if the submission through portal is not possible.** Please remember **documentary evidence of non- submission/failed submission/technical glitches along with 4-5 snap shots/screen shot/pictures of failed OBE portal submission at different time to the portal should be provided for such submissions. Nodal Officers can reject the E-mail submission if reason given is not valid.**
3. E-mails sent by the students before 3 pm (prior to completion of 5 hours) shall not be accepted. **Attachment of OBE answer script with Google Drive Link or any link will NOT be considered.** However, all such cases will be examined by the Review Committee and all such answer sheets shall be evaluated based on the decision of the Review Committee. The students submitting the scripts through Email i.e. other than OBE Portal may face extra ordinary delay in declaration of their results due to verification and validation process of submission.
4. **Dual submissions and partial submission i.e. both on OBE Portal and Email will not be accepted.**

5. The students **will NOT receive** a confirmation/acknowledgement email in case they have submitted their OBE answer scripts through email.
6. **Prefer OBE portal submission rather than email to avoid complex procedures of evaluation associated with it. Results of answer scripts submitted to Nodal Officer via email will be delayed at least by one month or more as it happened during all previous OBEs. No request will be entertained by the Nodal Officers for early result declaration after email submission.**
7. **OBE Answer Script first page:**
On first page, the students shall write the following details (providing any other personal information like email ID, Mobile No and Name of the College will be treated as unfair means and action will be taken as per University rules):
 - 1) Date and time of examination (DD/MM/YYYY, HRS:Min):
 - 2) Examination Roll Number:
 - 3) Name of the Course.:
 - 4) Semester:
 - 5) Unique Paper Code (UPC):Please note that these details are not to be written before each question. The page numbers are also to be mentioned at the top of each sheet.
8. Ensure that you are accessing the OBE portal in a good network area at your place to avoid chaos on the day of your exam.
9. Step by Step guidelines and detailed instructions are already available at <https://obe.uod.ac.in> and exam branch website. Students are advised to read carefully before exam and follow them accordingly..
10. Separate notice is available on CLC website for PwBD students. PwBD students should try to submit scripts on the OBE portal as per guidelines issued. If not able to submit on OBE portal, then ONLY submit at the dedicated email ID provided for them.

Students are advised to read the above mentioned instructions carefully and refrain from posing queries related to the instructions reiterated above.

Wish all the students a very best for the forthcoming examination.
